

South East Cornwall Christians Against Poverty Debt Help Centre seeking to appoint a new Debt Coach to work with clients in the PL10 & PL11 areas.

Part Time: 16 hours a week

Permanent Contract

Salary: £10,483 + 5% contributory pension

Location: Millbrook (PL10), Torpoint (PL11) and occasionally Liskeard

Context

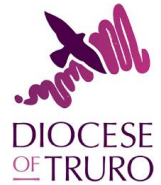
Christians Against Poverty (CAP) has over 300 debt help centres throughout the UK, each one runs in partnership with a local church or churches. Each of these centres is led by a Debt Centre Manager who is responsible for the successful operation of that centre. The South East Cornwall hub is run through St Martin's church Liskeard. This is in partnership with East & West Wivelshire Deaneries and other local churches to cover postcodes across the South East Cornwall area. The successful applicant will join a team of debt coaches that are working across South East Cornwall and this role will be focused on appointments in the PL10 & PL11 areas.

Role

Your role as a CAP Debt Coach will be to support clients on their journey to becoming debt free through home visits and ongoing support. You will need to build a team of volunteers to accompany you on visits and help support clients. All of this must be done in a way that positively reflects the Christian faith and the core values of the charity. The candidate must have a full UK Driving License and access to their own car and be willing to travel for client visits. St Martin's church Liskeard will be the employer of this role. The role will be line managed by the hub manager Hannah Dunne. The Debt Coach will need to maintain good relationships with agencies potentially referring clients and churches across the area providing support. We also ask that the successful candidate, if not already, regularly attends a church. The successful candidate will have previous experience working with vulnerable people and a compassionate heart to come alongside those that are struggling. See CAP website for more information. No previous finance experience necessary but a good knowledge of budgeting and strong administration skills are important. Full training will be given. This role is subject to a probationary period of 6 months.

Salary

The salary is based on the Real Living Wage, which is currently £12.60 per hour. For 16 hours a week it amounts to £10,483 per annum, paid monthly in arrears. The Real Living Wage is reviewed annually in November and applied from 1 December. St Martin's will also make an



employer's contribution to your NEST pension of 5%, matching your own contribution. Further details on the role can be found on the attached CAP Debt Centre Coach Role Profile.

Holidays

The PCC's holiday year is from the 1st January to the 31st December. You will be entitled to the full time equivalent of 28 days' holiday in each holiday year throughout which you are employed by the PCC which includes statutory and other public holidays. As a part-time employee your annual holiday entitlement accrues on a pro-rata basis. Based on 1 day equalling 8 hours, your entitlement would be 11 days per annum including statutory and other public holidays.

Occupational Requirement

This role has an Occupational Requirement to be a Christian, as permitted under Schedule 9, Part 1, of the Equality Act 2010. This will be demonstrated by a commitment to supporting and demonstrating the CAP Statement of Faith and Core Values (document attached).

Safeguarding

As our commitment to Safeguarding, the role requires applicants to demonstrate a commitment to safeguarding children and vulnerable adults of all cultural backgrounds and have a good awareness of relevant policies and procedures, statutory legislation, and guidance. Candidates will be required to submit a self-disclosure check at interview and the role will be subject to an enhanced DBS check. You will also be required to complete Church of England safeguarding along with CAP specific training.

To Apply

Please send an up-to-date CV (giving addresses of two referees - one personal, one professional) via email to: hannahdunne@capuk.org, plus a letter explaining why you are applying and what you can bring to the post.

Deadline for applications: **Mon 17th March**

First interview week (Liskeard): **Mon 24th March**

Second interview (CAP): **Weds 7th May**

For any further information about the role please do not hesitate to contact Hannah Dunne via email: hannahdunne@capuk.org

Dates (candidates must be available for the CAP training dates):

Start date: w/c **2nd June 2025**. Online Training: **2nd June - 4th July 2025**