

# Truro Diocesan Synod - Notice Saturday 23<sup>rd</sup> November 2024



A meeting of the members of Truro Diocesan Synod and Truro Diocesan Board of Finance Ltd will be held at the **St Erme Community Centre**, on **Saturday, 23 November 2024**, commencing at 9.30am with refreshments available from 9.00am.

**Please note, this meeting is hybrid.** It is also on Zoom:

[https://us02web.zoom.us/meeting/register/tZcvd-GrrjsvGNw24fblWitKBELC12XHAA8N](https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZcvd-GrrjsvGNw24fblWitKBELC12XHAA8N)

Simon Cade  
Diocesan Secretary

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## **Meeting as Diocesan Synod, the business will include:**

- Worship
- Presidential Address
- ‘With and for those in need’ - working together to address disadvantage
- Safeguarding
- Report from the Diocesan Board of Education
- Questions under Standing Orders - see note below

And items by way of report:

- A report from the Bishop’s Diocesan Council

## **Business as a General Meeting of the Truro Diocesan Board of Finance Ltd**

- A motion to approve the 2025 Budget

By order of the Board

*Simon Cade*  
Diocesan Secretary

Registered office: Church House, Old Cathedral School, Cathedral Close, Truro, TR1 2LS  
Registered company number: 00049825  
11 October 2024

## **SPECIAL NOTES**

### **Detailed agenda**

We will publish the full agenda with reports and draft timings about three weeks prior to the meeting, and then a final agenda with more detailed timings and any late changes a day or two before the meeting.

### **Questions under Standing Orders**

Don't forget that members can ask a "Question under Standing Order XB21" by sending a question to Simon Cade in writing at least seven days before the meeting. The question can be addressed to the bishop or the chair of any Synod Committee or formal group, or the Diocesan Registrar. Questions may be referred to officers or others to answer, (and the person asked can decline to answer!). If there is something that you want to know, but aren't sure how to phrase it, have a word with Simon. You don't have to read the question out in front of everyone, but you **do** need to be in attendance at synod either in person (or online when it is a hybrid meeting).

### **Travel and parking**

You are entitled to claim for travel costs at 45p a mile plus parking for attending Diocesan Synod. You can use the claim form provided and send it, with any parking receipts, to [kate.cortez@truro.anglican.org](mailto:kate.cortez@truro.anglican.org) along with your bank details for payment.

You can also claim other reasonable expenses to allow you to attend. For instance, if your ecclesiastical office requires you to live on an archipelago 32 miles west of Sennen Cove you may also need to claim for flights and accommodation. Parents or carers can also claim reasonable expenses for childcare etc (even if you don't live on an archipelago).

If there is anything we can do to assist you including alternative formats and other accessibility provision, please contact [kate.cortez@truro.anglican.org](mailto:kate.cortez@truro.anglican.org) or 01872 360023.

### **Appointing a proxy**

#### ***1 Appointment of proxies***

- 1.1 If you are a member who is entitled to attend and vote at the meeting, you are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of meeting. A proxy does not need to be a member of the Company but must attend the meeting to represent you. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
- 1.2 If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at their discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.

#### ***2 Appointment of proxy by post***

- 2.1 The notes to the proxy form explain how to direct your proxy how to vote on the resolution.
- 2.2 To appoint a proxy using the proxy form, the form must be:
  - 2.2.1 completed and signed;
  - 2.2.2 sent or delivered to the Company at Church House, Old Cathedral School, Cathedral Close, Truro, TR1 2FQ; and
  - 2.2.3 received by the Company no later than 9am on 21 November 2024, being 48 hours before the time of the Meeting.
- 2.3 Any power of attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

### **3 Appointment of proxies electronically**

3.1 As an alternative to completing the hard-copy proxy form, you can appoint a proxy electronically by providing confirmation of the details in the form by email to [simon.cade@truro.anglican.org](mailto:simon.cade@truro.anglican.org). For an electronic proxy appointment to be valid, your appointment must be received by the Company no later than 9am on 21 November 2024, being 48 hours before the time of the Meeting.

### **4 Changing proxy instructions**

4.1 Members may change proxy instructions by submitting a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.

4.2 Where you have appointed a proxy using the hard-copy proxy form and would like to change the instructions using another hard-copy proxy form, please contact Simon Cade.

4.3 If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

### **5 Termination of proxy appointment**

5.1 A member may change a proxy instruction but to do so you will need to inform the Company in writing by either:

5.1.1 Sending a signed hard-copy notice clearly stating your intention to revoke your proxy appointment to the Company. Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice.

5.1.2 Sending an email to [simon.cade@truro.anglican.org](mailto:simon.cade@truro.anglican.org) providing confirmation of the details in the form in the body of the email.

5.2 In either case, the revocation notice must be received by the Company no later than 9am on 21 November 2024, being 48 hours before the time of the Meeting.

5.3 If you attempt to revoke your proxy appointment but the revocation is received after the time specified, your original proxy appointment will remain valid unless you attend the meeting and vote in person.

5.4 Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the Meeting in person, your proxy appointment will automatically be terminated.