



Diocese of Truro  
 Email contact:  
 education@truro.anglican.org

## Nomination Form

### Foundation Director in a Multi Academy Trust (MAT)

We are delighted that you have shown an interest in becoming a Director!

Trust Boards carry out regular skills audits to ensure that they are equipped with the skills and expertise to govern schools effectively. In order to ensure identified skill gaps are filled, please find below a series of questions which will allow us to understand your experience, skills and attributes. Please ensure you remember to think about all the situations in which you may have developed and/or used these skills.

Appointment details:				
MAT you wish to be considered for appointment:				
Personal details:				
Title		Address 1		
First Name		Address 2		
Surname		Town		
Telephone number		Postcode		
Email				
Connections:				
Do you currently have any connection with MAT named above (eg parent, past parent, past governor etc)		Connection with local church?		
Experience, skills and other attributes				
Training will be provided so don't worry if you have limited experience in some areas. It is helpful to build up a picture of a Trust Boards strengths and weaknesses.		Level of experience/skills: rate on a scale of 1 (none) to 5 (extensive)		
		1	2	3
Ability to work in a professional manner as part of a team and take collective responsibility for decisions				
Willingness to learn				

	1	2	3	4	5
Commitment to the school's vision and ethos					
Basic literacy and numeracy skills					
Basic IT skills (ie word processing and email)					
Understanding and/or experience of governance					
Previous experience of being a board member in another sector or a governor/trustee in another school					
Experience of professional leadership					
Vision and strategic planning					
Understanding and experience of strategic planning					
Ability to propose and consider innovative solutions					
Experience of reviewing the impact of new ideas and initiatives					
Ability to make difficult decisions in the best interests of others					
Change management (e.g. overseeing a merger or an organisational restructure, changing careers)					
Understanding of current education policy					
Holding to account					
Communication skills, including being able to discuss sensitive issues tactfully					
Ability to analyse data					
Ability to question and challenge					
Experience of project management					
Performance management/appraisal of someone else					
Financial oversight					
Financial planning/management (e.g. as part of your job)					
Experience of procurement/purchasing					
Experience of premises and facilities management					
Knowing your school and community					
Links with the school, church and local community					
Links with local businesses					
Knowledge of the local/regional economy					
Working or volunteering with young people (e.g. teaching/social work/youth work/sports coaching/health services for young people)					
Understanding of special educational needs					
Ability to be theologically reflective					
Acting as a peacemaker; helping people to find solutions					
Knowledge of what makes a Church School distinctive					
Understanding of how children develop spirituality					

**Pecuniary and conflict of interest**

Please list any business and pecuniary interests as well as conflicts of interest and connections you may have with the MAT and/or school/s or board of governors - ie family members employed within the MAT.

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Please give brief details of training courses you have undertaken in the past three years - include governor training, work based training/development/and/or any other development/training activities.

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**Reference**

Please supply the name and email address for an individual who can provide you with a professional reference - we will be asking your referee to comment on your experience on a board, your ability to act in a strategic manner whilst building good professional relationships with other board members and staff as well as your ability to support the Christian foundation of the schools and MAT.

Name	
Email address	
Relationship	

**Important Information**

Please read the following information carefully and if you feel that you are able and willing to undertake the special responsibilities of a Foundation Director as outlined below, please sign at the bottom of this page. A representative of the DBE regularly considers all nominations.

Foundation Directors are representatives of the Church of England on the Board of Directors. They have certain specific roles and responsibilities which will depend on the type of Church of England academies within the trust. However, in all cases, they should endeavour to cultivate respect for the spiritual and moral beliefs of the Christian tradition, and to create a community in which pupils, cared for as individuals, are helped

to find fulfilment as they grow towards adulthood. Where there are non-Church of England schools within the trust, their non-designated status should be respected.

Foundation Directors should support Foundation Local Governors to become an active Christian presence in their academies, and to become a vital link with the parish, playing a unique role in strengthening and enriching the dynamic relationship between the academy, Church and the wider community.

A Foundation Director will need to be able to understand and articulate the role of the Church in the academy trust, and the importance of the distinctively Christian character of the Church of England academies within it; foster and grow those key relationships between and within the Church and the academies in partnership with Foundation Local Governors; encourage and focus debate in key areas (including Christian vision and values, Collective Worship and Religious Education); and secure that the Church of England academies within the trust thrive as Church of England academies.

I have read the above information and am able and willing to undertaken the responsibilities of a Foundation Director.

Signature..... Date.....

For DBE Office use

Date appointed by the DBE	
CMS	