

# Data Protection

Treasurers Training 2022

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DIOCESE OF TRURO  
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# Content

1. Brief update on data protection
2. What does it mean for Treasurers?
3. Record Management
4. Security
5. Sharing Data
6. Where to get help



# 2018 Data Protection Act

- Fundamentals unchanged
- Data Protection Bill
- Pragmatic
- Common sense
- ICO



# Key principles

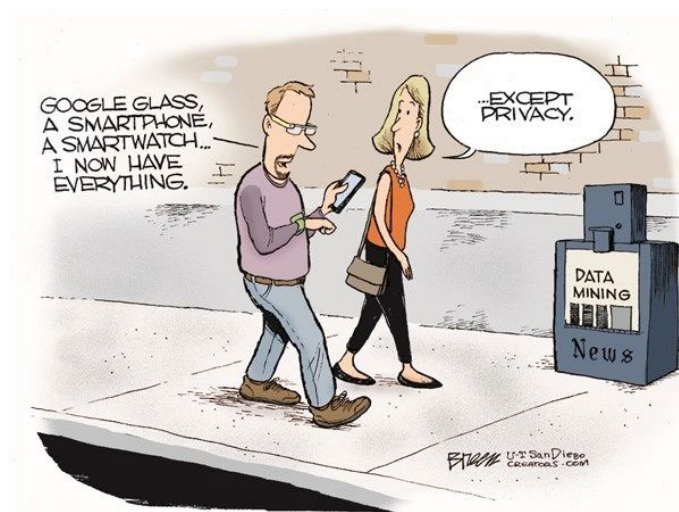
Personal data must:

- be processed **lawfully, fairly and transparently**
- only used for a **specific processing purpose** that the data subject is aware of
- be "**adequate, relevant and limited**"
- be "**accurate** and where necessary **kept up to date**"
- not be stored for **longer than is necessary**
- be processed in a manner that ensures appropriate **security and protection**



# Rights of the Data Subject

1. The right to be **informed**
2. The right of **access**
3. The right to **rectification**
4. The right to **erasure**
5. The right to **restrict processing**
6. The right to **data portability**
7. The right to **object**
8. Rights in relation to **automated decision making and profiling.**



# Data breaches

1. Accidental or unlawful destruction
2. Loss
3. Alteration
4. Unauthorised access

## When a data breach occurs...

- Notify Information Commissioner:
  - Where feasible within 72 hours
  - Unless breach is unlikely to result in risk to individuals
- Requirement to notify individuals if breach is likely to result in high risk to the individuals affected



# Record Management

- Became fully applicable 25<sup>th</sup> May 2018
- Strengthens and entrenches DPA principles:
  - Enhanced documentation
  - Enhanced Privacy Notices
  - Mandatory data breach notification
  - Enhanced Data Subject Rights
  - Appointment of Data Protection Officers



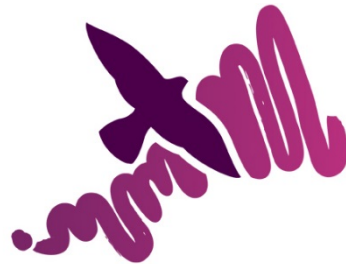
# Security – Breach Risks

- Personal emails
- Weak security
- Shared PC
- Internal – deliberate / accident
- The Unknown
- Poor / No training
- Poor processes
- Apathy





# Any questions?



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