

Contactless Giving – 5 Steps

Step 1

- Awareness of need. Contact Generous Giving Advisor (GGA) to arrange initial visit or presentation to treasurer/churchwarden/clergy
- Include on agenda for next PCC.
- Sign up to Parish Buying

Step 2

- Meeting with GGA. Needs set out.
- Agreement how to proceed.
- GGA to make recommendations and prepare summary for PCC and/or prepare PCC/wider church presentation.

Step 3

- PCC meeting for consideration, decision & approval. (GGA can attend PCC with a presentation or answer questions arising)
- **Order device through Parish Buying**

Step 4 - Awaiting Delivery

- Prepare signage and 'giving station' area. GGA can give advice as to how to make the 'Ask', which ties in to your mission and vision
- Appoint a named "Champion" or responsible person

Step 5 - On Receipt of Device

- Install device at agreed location ensuring signage is in place
- Inform whole church of new way to give and ensure they know how to use the device/who the responsible person is
- Remember to refer to this method when mentioning the collection