**Role Title:** Local Pastoral Minister 

**Responsible to:**

**Benefice/ Parish:**

**Time Commitment:**

(hours per month/week & how split)

**Overall purpose the role:**

To carry out the Church’s mission to help provide public ministry and pastoral care to those in need of support

**Role:**

Local Pastoral Ministers (LPM) work as part of a parish/benefice/cluster team and provide pastoral support for individuals, families and groups of all ages within the church and community. Working under the supervision of the pastoral team coordinator LPMs will be given specific responsibilities which could include:

* Visiting those who are housebound/ill
* Nursing and Care Home visits
* Bereavement support
* Hospital visiting
* Assisting in baptism preparation and follow up
* Assisting in marriage preparation and follow up
* Administering Home Communion
* Befriending those attending church
* Being a listening ear at social events

**As part of the role LPMs are also required to**

* Be a regular worshipping member of \_\_\_\_\_\_\_\_\_\_\_\_\_ church (*suggest this is not essential, but desirable, potentially excluding those with a disability or caring responsibilities for example and move this the requirements section below)*
* Be commissioned as an LPM by Truro Diocese following completion of training course.
* Carry a Truro Diocese issued ID card
* Attend pastoral team meetings
* Complete up to four ‘visits’ a month
* Have regular supervision with the pastoral team coordinator
* Keep a confidential record of the dates and times of visits and issued raised. This needs to be stored confidentially within GDPR guidelines
* Alert the pastoral team coordinator or parish clergy of any concerns
* Alert the parish clergy of any spiritual needs or if an individual is nearing the end of their life
* Abide by the parish safeguarding policy & alert the Parish Safeguarding Coordinator of any concerns
* Follow any risk assessment guidelines and update them if necessary
* If lone working, work within lone working and good practice guidelines
* Obtain a DBS prior to starting the role and then renew every five years

**Training requirements:**

* Complete the Truro Diocese Key Skills training course
* Complete Diocesan Safeguarding Training to level C2 and attend refresher training every three years
* Attend additional training as and when required

**Role Requirements:**

* be one who is seeking to live a life of Christian discipleship rooted in worship;
* be a person of prayer, able to listen to and care for others;
* be supportive of the leadership of the church;
* act in ways respected by the church and the wider community;
* respond positively to what is asked of them, be committed to the work and accept support and training;
* treat what they are told by others with confidentiality and discretion.
* Experience of counselling or mediation is desirable but not essential

**Reimbursement of expenses:**

This is an unpaid voluntary role but travel expenses and any other expenses incurred whilst undertaking the role and necessary to it, will be reimbursed by the PCC.