



## Parochial Fees

### What are Parochial Fees?

Parochial fees are the required (legally payable) fees for weddings, baptisms and funerals. They are set by General Synod and are updated for each year (1st January).

### Fee payable to Parochial Church Council (PCC)

PCC fee should be regarded as a contribution towards the cost of the general upkeep of the church and churchyard. PCCs can set local additional charges (or 'extras'), but these must be optional such as:

- Heating
- The services of a vergers
- The services of an organist, choir or bell-ringers
- Sheet or recorded music that has to be specially purchased
- The provision of recorded or taped music
- The taking of films, video or sound recordings (where permitted)
- Flowers
- Etc.

As there is no set fee PCCs can decide how much they charge for these.

### Fee payable to Diocesan Board of Finance (DBF)

Any minister (ordained or Reader) who is not in receipt of a stipend is entitled to 80% of the DBF fee the remaining 20% going to the DBF.

A part time minister in receipt of a stipend is entitled to 50% of the DBF fee the remaining 50% going to the DBF.

For a minister who is in receipt of a stipend the whole of the DBF fee is remitted to the DBF.

### When are fees due to the DBF?

Fees are due to be paid to the DBF at the end of each quarter (31st March, 30th June, 30th September and 31st December). The parish should complete the parochial fee form including the method of payment and send it to Church House within a month of the quarter end.

Found at <https://www.trurodiocese.org.uk/resources/parish-resources/finance/parochial-fees/>

### How to account for Parochial Fees

It is recommended that all fees are paid to the PCC and then distributed to the relevant party.

As the PCC is acting as the intermediary, the following elements should not be included in the year-end financial statements:

- Fees passed in full to bell ringers, organists, vergers, choir, etc.
- Fees passed on to the Diocesan Board of Finance
- Part fees passed on to retired clergy

'Extra' charges retained by the PCC should be posted as PCC income.

### Service Fees

Stipendiary clergy, non-stipendiary clergy (whether retired or not) and Readers do not receive fees for leading Sunday/midweek worship.

Only retired stipendiary clergy are entitled to a fee, when ministering outside their usual place of worship. The fees payable are:

- £30 for a service with a sermon
- £15 for a second service or one without a sermon
- Fees earned in any one week, remain a maximum of £60.00

These fees should be met from the PCC's funds.