

General Provisions relating to PCCs

General Provisions relating to Parochial Church Councils are set out in Appendix II to the CRR and these deal with:-

Officers of the council

- Meetings. Not less than four per year at quarterly intervals
- Power to call meetings. Chairman or requisition by one third of the members of the PCC
- Notice relating to meetings. Notice specifying the time and place, signed by or on behalf of the minister, posted at or near the principal door of every church or building licensed for public worship in the parish, at least 10 days before the meeting
- Agendas. Notice specifying time and place, agenda including any other motion or business proposed by any member of the PCC to every member at least 7 days before the meeting
- Postponement. Chairman, vice-chairman and secretary or any two of them may postpone a meeting for some good and sufficient reason and give notice to all members specifying the reconvened place and time within 14 days of the postponed meeting.
- Chairman at meetings
- Quorum and agenda. One third of members. No business transacted that is not on the agenda except with the consent of three-quarters of the members present at the meeting
- Order of business. As specified in the agenda
- Short notice for emergency meetings. Three days written notice in the case of sudden emergency or other special circumstances requiring immediate action by the PCC. Quorum a majority of the members. Only the business specified in the notice
- Place of meetings
- Vote of majority to decide
- Casting vote of the chairman
- Minutes. Record members present. Available to PCC members, independent examiner, the bishop, the archdeacon. Others on the electoral roll may have access to minutes since 1995 except minutes deemed by the PCC to be confidential
- Adjournment



- Standing Committee. Minister, churchwardens, & two PCC members appointed by the PCC. Has the power to transact the business of the PCC between meetings subject to any directions given by the PCC
- Other committees. May include others who are not PCC members
- Interpretation. Any question may be referred to the bishop whose decision is final



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